

16 November 2009

Ref: DMB/JC PupilItems

Dear Parent / Carer

I am writing with concern about the increasing number of parents who are arriving in reception with:

- Cooking ingredients
- Money for lunch
- Lunch boxes
- PE and Dance Kit
- Art folders
- Shoeboxes

All items that pupils have forgotten to bring to school. Today a parent brought an item into school because their son/daughter could not be bothered to carry it.

Can I urge parents to ensure that children bring to school all items they require for their day to prevent the need for parents to bring such items into school?

When my staff are handed items to pass on to the owner, it necessitates a member of staff or a pupil helper to take the item into class, and therefore, disturbing the learning of all pupils by this disruption. It also wastes your time and staff time.

Could I ask that you have words with your son/daughter about this matter in a bid to ensure this does not happen again?

I thank you for your continued support in this matter.

Yours faithfully



Dame Maureen Brennan  
Headteacher